

Friends of Lapham Peak

Board of Directors Meeting

Sept 5, 2018

Board members present*

*Louise Borzynski, *John Hillmer, *Rita Keber, Anne Korman (DNR), *Kris Maki, *John McCarthy, Jackie Nicholson, Daya Pillay, *Anne Riendl, *Karl Timm, *Rick Von Haden, *Dan Wiley

Guest: Hannah Wojnowski (UWM/Waukesha intern)

Dates to remember: Next board meeting **Wednesday October 3, 2018 at 6:00 pm** at Hausmann Center

Meeting called to order: 6:05 pm

August Minutes: accepted with corrections –

- A. Karl will correct the July Treasurer's Report for Fright Hike (it's had expenses so far, but no revenue – tickets have been sold but not banked yet). Habitat Fund should be adjusted to reflect some expenses and also the \$1000 recent grant (it should have a balance at the end of that report of \$5,839.69)
- B. In point #13, the minutes indicated that insurance would cost us \$149 for each of the events listed; that needs to be corrected to indicate it will be \$149 total for both (not each).

Treasurer's Report:

Attached is the August Report¹ from this past month and the updated combined June-July Report² with some corrections. Some of the larger expenses in August included:

- \$5,420 for a one third payment of the Evergreen remodeling project
- \$4,008 for wire for the next phase of snow making

Adjustments/corrections noted:

- Chainsaw class expenses should come from Habitat Fund, not General (Pg 3)
- Sold merchandise should be credited to General Fund, not Nature Center (Pg 4)
- Bricks (\$550) will move from Misc to DNR Grants & Other Funds (Pg 2)
- Habitat Fund needs corrections, should be closer to \$5K (Pg 4)
- On the June 30th report, there was a typo in the GMF total reported, it should be \$44,272 (not 42,272)

Bills were provided to Karl for payment processing, as were donations—

- These included various expenses such as for the Buckthorn Buster picnic from GF, for Nature Center materials from Nature Center fund, for shirts, for drainage materials for grant work, for supplies for Prairie work, for Insurance, for memorial name plate(s), and various donations including money from AmazonSmile
- Kris gave Karl a report with donations and expenses for Snowmaking, see attached³
- A donation to the Friends of a Lawn Mower/Tractor was reported. Anne K will follow-up to learn more about this item and included equipment, use, etc.

The report was accepted with modifications as discussed and noted above.

Running Agenda

Topics: Colorama; Bike Swap; Lapham Loppet; Summer Solstice; Candlelight Ski & Hike; Fright Hike; Wednesday Night Ski Series; Work Days; Snowmaking; Grants; Habitat Restoration; Cross Country Skiing; Nature Center; Endowment Fund; Memorial Bricks & Benches; Agreement Between DNR & Friends

Old Business

1. Summer Solstice/Bike Swap/Fun Fair/Other:

Brainstorming for next year's potentially combined event for June 1, 2019 has begun.

2. Event Scheduling for 2019:

Committees are providing the Office with events and dates for 2019. Anne K mentioned that CAMIS will be the reservation system that will be used when it goes live at the end of the year.

3. Snowmaking, John M presented the SM report, attached⁴:

A. Snowmaking Expenses: SM expenses approved for payment included:

Brochure Printing - \$18.92, and Titan – Wire – down-payment - \$4,008.07

B. Memorandum of Understanding for Snowmaking: A meeting is set for Sept 27th with DNR to negotiate the final MOU, prepared by DNR. The SM Committee expects to receive a draft copy for review prior to the meeting. We have been informed that the MOU will not have to go the NRB for approval -- only execution by the DNR Secretary will be required.

C. We have also been informed that an amendment or variance to the 1989 Master Plan for Lapham Peak will not be required in order for us to proceed with SM expansion; but that the MOU will indicate that should a campground ever be planned for the Park, the snowmaking system may need to be adjusted for it.

D. It is anticipated that the donations of new snowmaking equipment (snow gun, and piping and wiring for Phase 3B) will be presented at the October 24th NRB meeting in Madison.

E. Snowmaking System Expansion: John M is completing detailed construction plans for Phase 3B and 3C. The total length of new pipe is ~2,500 feet. There will be nine added hydrants and nine power pedestals.

F. Phase 3B construction is anticipated to begin after Fright Hike (approx. Oct 15th) and take four to six weeks to complete. The work will include installation of about 1,400 feet of pipe and wire, six hydrants, and six power pedestals. Estimated construction cost is around \$54,000. The work will be done with volunteers, donated equipment (Super Excavators), and contracted services for the pipe fusing. Al Binkleman will be providing donated labor as the project electrician. A planning meeting with DNR is scheduled for September 11th to review the scope and detailed planning for the Phase 3B project construction. Map Attached⁹.

G. Phase 3C, will be comprised of about 1,100 feet of pipe and wire; it is to be installed in the spring of 2019.

H. Project fundraising and Community Engagement: The fundraising sub-committee is continuing with implementation of the "Into the Woods" campaign. Fundraising activities are being planned with the Lapham Peak Ski Club. The sub-committee is also actively engaging with the Delafield Chamber of Commerce and Tourism Council to enhance business sponsorships for the snowmaking project.

I. Planning for 2018-2019 Snowmaking Season: A meeting is being scheduled to plan and coordinate snowmaking operations, led by the FLP Snowmaking Committee, for the upcoming ski season.

4. RTP Trails Grant – Evergreen Maintenance Project:

John McC reported that CCS, the selected contractor for this project, says the concrete work should begin in the next week or two. A modification to the original plan was needed; now, both sidewalks leading to the building will be replaced, not just one of them. Concrete will be filled in between both sidewalks as originally planned. The siding work will begin later in the month, and be completed before Fright Hike.

5. RTP Trails Grant – Trail Drainage Work:

Work was completed to install 3 underdrains at three chronic wet spot locations per the RTP Trails Grant Plan. A group of 8 volunteers from BR Automation wanted to help with a Park Project, and this is what we selected for them. Preparation work was completed before their arrival by the four John's (John Hillmer, father; John (Mike) Hillmer, son, John (Jack) Abler, and John McC) in the form of excavating the trenches. Follow-up work was then done in the next few weeks to plant grass over the locations.

6. Enhancement Grants:

The DNR (Janet Hutchens) indicated that work is still in-progress to get us information regarding how/when funding will happen for the 3 sub-projects there were approved last month:

First Aid Stretcher and Basket, Property Orientation Sign and Kiosk, Ski Trail Grading/Repair

7. Flower/Bee Garden Grant:

Louise indicated that she completed a report for the Grant that was received for the Flower Garden.

8. Habitat Restoration:

Holly S is working on a plan with a contractor to get some herbiciding done in late summer, specifically in the woods south and west of the Tower. A larger plan is being developed for targeting areas in the Park that have higher potentials so buckthorn busters can focus work in those areas. She incorporated some of this work into a NEEF Grant request that could fund two workdays to plant native shrubs, plants and seeds in May 2019 on a site near the tower that had previously been cleared of buckthorn. She has commitment from the Lake Country Fire & Rescue/Lake Country Training Center for students to help with this project if the Grant is awarded. John H is working with Louise on a Knowles Nelson Stewardship Property Development Grant to focus on the Prairies.

9. Fright Hike:

Tickets have been sold; sponsorships are coming in; about a dozen skits are lined up. This year, we will have a new feature, a scary Cat Entrance prop that John H & Hannah, Jim Waltz & Jack Abler, and Angie L are building.

10. Colorama:

Kris presented sample T-Shirts to Board Member Colorama volunteers. As Kris will be out of the country during the event, Rita is coordinating the volunteer work and other aspects of the event, John H is handling the registration process with our online and timing vendors. The number and location of porta-pots was discussed and Anne K will follow-up with Brian J on details. As of this meeting, 46 people have registered.

11. DNR Miscellaneous:

- A. Anne K said the Labor-Day weekend was rough on a number of properties due to lots of rain and wind.
- B. Anne also answered questions that the Board had on the plan (news) that we heard regarding the State allowing for “some” number of Rangers to be credentialed again (to serve as law enforcement). She said the process and details are still up in the air.

12. Memorial Bricks:

Dan shared a Profit & Loss Statement for the Engraved Brick Walkway project, attached⁵. The statement shows a loss of \$4,049. However, when we receive orders for 51 bricks based on the current percentage of 8x8 bricks to 4x8 brick orders we will break even. He provided this summary calculation:

QTY	TYPE	SALES
28	4x8 @ \$75 ea.	\$ 2,100
23	8x8 @ \$150 ea.	<u>\$ 3,450</u>
Gross Profit:		\$ 5,550
Less \$29 per Brick Avg. Engraving Cost:		<u>(\$ 1,479)</u>
Net Profit:		\$ 4,071

13. Memorial Benches:

Sarah/DNR mapped each of the benches on the Property; we currently have 93 locations. Rick V shared the attached Bench Projections⁶ and provided an update after the meeting. \$1,600 each from the remaining 32 sites will generate approximately \$54,400 for the park. And if all the 93 locations are resold at the end of their 15 year terms the net amount to the park is about \$150,000 (93 x \$1,600). And, this recycles every 15 years!!

New Business –

14. FLP Internet Expenses:

John H shared the attached report⁷ showing the expenses for each of our internet sites and how expenses will fall differently on various years. While this year we will spend over \$900, next year will be closer to \$300.

15. Annual Meeting:

1. Directors up for re-election include:
 - a. Anne R has agreed to continue the partial term she stepped in to fill
 - b. Rita and Karl have agreed to continue another term; Louise will talk with Daya
 - c. Rick was incorrectly listed as being up for a new term, but his actually goes until 2020.
2. Anne R has a speaker lined up for the annual meeting (Nov 7th), author Gail Grenier, “Young Voices from Wild Milwaukee: The Urban Ecology Center and Me.”
3. Rita will pull the Annual Report together again for us (thank you!); reports are due to her by the Oct 19th.

16. Newsletter:

Rita asked for input/additional information for the Sept Newsletter. Nov 3rd Workday information is needed. John McC will provide something regarding Evergreen. The letter should go out in a week or so.

17. GMF:

Rick shared 2 charts, attached⁸, showing how the Greater Milwaukee Foundation Endowment Fund ranks relative to others in this space, ranking 1st / highest in all of these measurements. We are anticipating another dividend payout this year.

Our next meeting will be Wednesday, October 3rd, 6 pm, Hausmann Nature Center

John H moved that we adjourn and everyone agreed, the meeting concluded at 8:55pm.

Respectfully submitted Oct 3, 2018

John Hillmer, Secretary

Attachments (not available in the online PDF):

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| 1) Treasurer’s Report (Aug) | 4) SM Report Sept | 7) FLP Internet Expenses |
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Aug2018.pdf | 
2018-09-05-Sept
SM.pdf | 
FLP Internet
Expenses.pdf |
| 2) Treasurer’s Rpt (Jun-Jul) | 5) Memorial Bricks P&L | 8) GMF Updates |
| 
JunJul2018.pdf | 
Brick P&L
08-2018.pdf | 
GMF.pdf |
| 3) SM Expenses & Donations | 6) Memorial Bench Revenue | 9) Snow Making 3B Map |
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SM Exp and
Donations.pdf | 
Memorial Bench
Study.pdf | 
SM 3b.pdf |