

Friends of Lapham Peak
Board of Directors Meeting
Sept 14, 2022



Attendees: (*unable to attend)

Louise Borzynski, John Hillmer, Melissa Jarecki, Jon Jeffords, *Rita Keber, Colton Kelly (DNR), Anne Korman (DNR), Kris Maki, John McCarthy, Anne Riendl, Karl Timm, Rick Von Haden, Dan Wiley
Plus, guest: Mark Fischer

Meeting was held via ZOOM: Meeting called to order at 6:03pm.

Minutes: Minutes from August meeting were approved with corrections; the version posted on the web is the corrected version.

Treasurer's Report: Karl provided the 4 attachments: an updated report for May¹, June's report², July's report³, and the report for August⁴.

- Summer Solstice was finalized and transferred to the Lapham Lodge.
- Kris provided the attached summary of income and expenses⁵ for this past June's "Feel the Burn" run/walk, showing income (and donations/sponsorship) of \$3,010.35 and expenses of \$1,470.39 for a net profit of \$1,549.96 (see attached⁵).
- The Federal 990 was been completed and sent in; and the Wisconsin counterpart is done and will be sent in this week as well.
- A thank you was received from Peak Nordic for the \$100 Bear Trax sponsorship that we provided, as well as a thank you for the \$500 donation we made for the HS Ski Team Jackets.
- We all agreed that income from the merchandise sold should come back to the General Fund as that is where the cost for the goods came from. Approximately \$16,000 of merchandise was sold this year fiscal year (YTD); at a cost of about \$5,000 for a net profit of about \$11,000; some of the merchandise was on hand prior to the start of the year.
- We discussed possible options for investing some of our cash on hand in CDs but will wait to better understand what our cash needs will be in the near future, especially with the Lodge building project to start in 2023, and with the Feds planning to raise rates again.
- Our Accountant's Compilation Report is complete; this Compilation Report covers the year that ended September 30, 2021. A digital copy and paper copy are filed with the Secretary of the Board. It has been advised that this is not usually a document that is made available to the general public, so at this time it will not be posted online.

Lodge: John McC shared information using the outline below: (the secretary's notes are below in blue ink):

- Review of EDA Grant (US Dept of Commerce Economic Development Administration)
 - Award Letter and Form CD-450, formal details still pending; awaiting DNR signature on Form CD-450
 - EDA 'press release', details still pending, but should be soon
 - Fraud PowerPoint and sign-off, several officers and committee members will need to attest to the training that is provided via PowerPoint and/or PDF
 - Kick-off meetings – DNR, EDA, DNR Kick-off meeting on Sept 19th. Oct 4th is tentatively scheduled as kick-off with EDA, pending DNR signature on Form CD-450
 - Property Lien Issue, details still being worked out between DNR and EDA
 - Press Release and other publicity of the grant, still confidential as of this meeting
 - Reimbursement Process, rolling payments; as work is completed we'll be able to show completed work and receipts for reimbursement (we will not need to wait for the very end of the project for reimbursement)
 - Reporting requirements during the grant, John Mc will oversee and track this for us

- During Construction -- Quarterly reporting
 - Post Construction -- Reports required for several years after project completion to track economic impacts to the community
- Status of current and pledged funds, with the EDA grant, should be about \$2M now
- Fundraising efforts
 - New flyers, mailer, banner
 - Delafield Tourism, engaged with us on this project
 - Donor Bricks, various sizes for various sizes of donations, suggested \$200 & \$500 donation tiers (for rectangular bricks and larger square bricks, compared to Butterfly Garden that is \$150 and \$300 today; other recognition options for the significantly larger donations are in the works
 - Donations of materials and labor -- need to develop program for donations of specific items like the flagpole, or to provide services, such as painting and landscaping
- Project Budget update
 - Issues driving increase, inflation, design details, federal contracting requirements
 - Value engineering efforts – efforts are being made to control the cost of the project and stay within or below budget.
- Potential Loan; line of credit has been arranged for - should we need it. Details will be provided at next board meeting
- Next Steps
 - Restart design (given new details; with John Mc working hard to keep costs down)
 - We Energies Estimates (gas and electric; with John Mc suggesting DNR would need to cover the cost of Natural Gas to the Park; current estimates include propane tank solution)
 - Sanitary and Mound system -- waiting for information on best approach and costs
- Stormwater Analysis, discussion with DNR re: water runoff, especially in light of how we saw things handled very nicely at present during the recent 6-7 inch rainfall
- Schedule, including:
 - Design completion, DNR Reviews, NRB approval, Bidding and Award, Construction Start, Finish.

Note, this new aerial view showing placement of the Lodge has been posted to the website:



Snow Making: Anne R and John McC reported –

- Lupo Pond will have a section of the north west side berm raised in Sept to help it hold more water.
- Other repairs and scheduled work to happen in Oct-Nov; with the season’s planning now well underway.

Habitat: John H reported-

- The large 8 acre unit from Mike Fort up the Hill to the field just north of the Butterfly garden is done (#1). This, with the unit just west of here (#2), will be scheduled to be burned with other work this fall (#3).



- These two areas (#1 & #2) will be a test site to see if we can manage this area of woods without the further use of herbicides by just burning it every few years. We have a donor who would like us to try this and in return will help with the funding of those burns.
- We met with our Burn Contractor, and discussed future plans, such as #4, and work at the Campsite, and about 25 acres of Prairies that will also be burned this fall. Plans for the Spring, and next year, are also in the works.
- The “Log Cabin” is now complete with new screen windows (the small building just south of the Red Evans Barn near the road to Evergreen). Wood that has been squirreled away in various piles around the park is starting to be collected and staged so it can be split, and then housed in the Log Cabin to age or dry out further. Our thanks to Gary Witkowski (of IAT fame) for his help with construction!



Memorial Bricks and Butterfly Garden:

- 35 Bricks have been sold so far this year; 50-60 is a normal average for most years.
- Dan noted some concern about sedum plants that can grow over the bricks, so we need to watch those. Also, some dirt or mulch had covered some of the edge bricks so those have been cleaned off, but again this is something to watch as we want to keep the memorial pathway open, especially the memorial bricks.
- Eva was originally invited to attend and propose a new watering system tonight, but she not able to make the meeting. This is to bring water from the Nature Center via underground piping that would be seasonal and drained in the winter. Colton will follow up with her.

Hausmann Nature Center:

- A record 100+ attended this past Saturday!
- We have a number of new volunteers that are willing to come and help at the NC, thanks to various signs and messages asking for help.
- Three people have expressed interest in the Master Naturalist Program!
- From the recent T-Shirts that were purchased, we’ve already made a profit of about \$93.
- LaphamPeakInteractive is getting about 23 visits per day on average, with 3,400 visits since it went live.
- Melissa is helping to keep Facebook updated, and is also engaging people with Instagram; we have over 3,000 followers on FB now.
- Melissa is working with Sam and Colton on hoodies and winter beanies (caps) to sell; we agreed she should just order what she felt was right.

Colorama:

- Kris showed us what this year’s shirts will look like.
- Registration is open; mailings have gone out to past participants. We have 5 sponsors.
- So far, we have 108 runners, 22 walkers, and 8 Smokey Bear kids (138 total registered).
- A question was raised about dogs on leashes at the event? We offered mixed opinions. There is nothing in our advertising that says no (unlike Fright Hike).



Fright Hike: Tickets are selling well. We need volunteers to sign up. John H changed the website to make it more clear for how adults could signup to help (keeping the signup separate from the students that signup to put skits on). More detailed planning with the DNR is happening now as well.

2018 Sign: Anne K found out we were one of 4 parks that never got our sign; they will be making it for us.

NEW BUSINESS

Candlelight: We agreed on January 28th.

Annual Meeting:

- We agreed to 2nd Wednesday in November, Nov 9, 6 PM at Hausmann (in person)
- We’ve asked John McC to provide an update on the Lodge, with high hopes and expectation that the EDA Grant will be public information by then.

Board Positions:

- Kris has agreed to another 3 year term
- Louise shared that she would be leaving the Board after about 25 years with us
- Jon J shared that he wanted time to think about it; on 9/15, Jon shared via email to the Board that he would be stepping down
- On 9/21, Richard shared with the board that due to health reasons, he would be resigning from the Board.

Adjourned at 7:48pm: Next meeting – Wednesday **Oct 12, 6 pm, via Zoom**, Respectfully Submitted, J. Hillmer

Attachments:

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| 2022 May Treas.
Rptv2.xls | 2022 June Treas.
Rpt.xls | 2022 July Treas.
Rpt.xls | 2022 Aug Treas.
Rpt.xls | 2022 Feel the
Burn.pdf |
| 1 | 2 | 3 | 4 | 5 |